Permission is required for each absence and a new form must be completed for every absence. This form applies only to excused Residence Hall absences; separate arrangements must be made with the Pre-College faculty to be excused from any scheduled class or studio time. This form applies only to excused Residence Hall absences; separate arrangements must be made with the Pre-College faculty to be excused from any scheduled class or studio time. This Permission Form must be faxed to 414-291-8077 to the attention of Tony Nowak, Executive Director of Campus Life, emailed to tnowak@miad.edu, or brought to the Residence Hall (222 E. Chicago St.) at least 24 hours in advance of the departure time. Faxes and emails for weekend and Monday releases must be sent by Fridays at 2 p.m. Departure before or failure to return, at times indicated on this form may result in dismissal from the Pre-College program. Permission Form must be faxed to 414-291-8077 to the attention of Tony Nowak, Executive Director of Campus Life, emailed to tnowak@miad.edu, or brought to the Residence Hall (222 E. Chicago St.) at least 24 hours in advance of the departure time. Faxes and emails for weekend and Monday releases must be sent by Fridays at 2 p.m. Departure before or failure to return, at times indicated on this form may result in dismissal from the Pre-College program. Permission Forms will only be accepted if they are completed by a parent or guardian. Pre-College students must return by 1 a.m. or be kept by parent or guardian overnight. Admittance to Res Hall will not be allowed after 1 a.m.

I (please print) _________________________________ (parent/guardian name) am/are aware that my/our son/daughter _________________________________ (student name) will be away from MIAD’s Residence Hall at the dates & times listed below. I release MIAD from any and all responsibility and liability for my son/daughter during this period.

Departure date: ________________________________
Departure time: ________________________________
Return date:  __________________________________
Return time:  __________________________________
Mode of transport:  _____________________________
Will be picked up by: ____________________________

For MIAD Security only:
Time/Date of Departure: ________________________________
Time/Date of Return: ________________________________

Parent/Guardian Signature(s) ________________________________
Date ______________________________________________

Residence Hall Coordinator Approval ________________________________

(Editor Use Only)

Date
Residence Hall Coordinator Approval

If you have questions regarding an absence, please contact Tony Nowak at 414-847-3240, Fax # 414-291-8077

For MIAD Security only:
Time/Date of Departure: ________________________________
Time/Date of Return: ________________________________

Parent/Guardian Signature(s) ________________________________
Date ______________________________________________

Residence Hall Coordinator Approval ________________________________

If you have questions regarding an absence, please contact Tony Nowak at 414-847-3240, Fax # 414-291-8077