Position Announcement

Sculpture Lab Technician

The Milwaukee Institute of Art & Design (MIAD) is seeking applications for the position of Sculpture Lab Technician. This full-time position beginning early July 2010 seeks an individual looking to work a flexible schedule. The Sculpture Lab Technician reports to the Director of Academic Operations. This position provides functional support to the faculty and students in the daily operation of the sculpture lab facility.

Responsibilities Include, but not limited to:
1. Supervising safety procedures and policies.
2. Supervising student lab monitor work crew, establishing student work schedules and open lab hours.
3. Maintaining, installing and facilitating the repair of new and existing studio equipment and facilities.
4. Maintaining inventory of tools and materials throughout the school year
5. Ordering and monitoring supplies and equipment.
6. Maintaining accurate records of all goods ordered and received.
7. Picking up undeliverable supplies and removing excess materials as required by faculty.
8. Projects as assigned by the Director of Academic Operations.

Preferred Qualifications
- BFA degree or equivalent preferred.
- Knowledge of basic sculpture techniques and methods, including casting, carving and welding.
- Strong communication skills and the ability to get along with others is a must.
- Computer skills including Microsoft Word and Excel experience.

Application
Qualified applicants should send a letter of interest, resume, names of three professional references and digital sample portfolio of personal artwork. Applications accepted until position is filled. Apply by email to:

sculptlabtech@miad.edu